

July 10, 2014
Central LA Human Service District Board Meeting Minutes
Office of Public Health Conference Room, Alexandria, LA

Members Present:

Egan Jones	Harry Foster	Sharon Pugh
Bob Westmoreland	James Sprinkle	Sondra Redmon
Clarence Hymon	Ron Carr	Tommy Davis
Edwina Ricks	Roseada Mayeux	

Guests:

Bart Liles	Leonard Ford, Jr.	Mel Fetter
Crystal Hurt	Lizz White	Vic Dennis
Darla Davis	Nannette Chenevert	

I. Call to Order

Meeting called to order at 5:31 pm by Chair James Sprinkle.

**II. Read and Approve ANNUAL MEETING Agenda (Vote)
Solicit Public Comment Requests**

James read the Annual Meeting Agenda to the board and public. James asked for a motion to accept the Annual Meeting agenda. Ron motioned first and Edwina seconded. James asked for any changes or comments, none were received and motion carried.

III. ANNUAL MEETING:

a. Present Slate of Officers:

Roseada read the committee's report on the slate of officers. James presented the slate of officers. Harry motioned first to accept the slate of officers and Ron seconded. James asked if there were any nominations from the floor. None were received.

b. Vote for Officers

Ballots were handed out and board members voted. Roseada collected the ballots. The slate was voted by acclamation.

c. Seat New Members/Officers

The new and previous officers moved to their new positions at the tables.

New officers elected were:

James Sprinkle – Chair
Bob Westmoreland – Vice Chair
Tommy Davis – Secretary
Clarence Hymon – Treasurer

d. Adjourn Annual Meeting

James asked for a motion to adjourn the Annual meeting. Ron made the first motion and Edwina seconded the motion. James asked for any comments, none were received and motion carried.

**IV. Read and Approve July Meeting Agenda (Vote)
Solicit Public Comment Requests**

James read the agenda for the regular monthly board meeting. James announced if anyone had any questions, the public comment forms were available at the back of the room. The form should be passed to the Chair during the meeting and requests would be addressed by the Board. James asked for a motion to accept the July agenda. Clarence motioned to accept the board meeting agenda with a second motion by Roseada. Jim asked for any comments from the board or public, no comments were received and motion carried.

V. Consent Agenda (Vote)

June Board Minutes

James confirmed that everyone had received the June 2014 minutes. James asked for a motion to accept the Consent Agenda. Edwina made the first motion and Ron seconded. Jim asked for any comments from the board or public, no comments were received and motion carried.

VI. District Reports

1. ED Monthly Report

Egan read his monthly ED report to board members and public.

2. Financial Report

Financial Report was reviewed by Egan and fielded questions, as Karin was out of town for a training.

VII. Policy Reviews/Special Orders

1. Governance Process

a. III. G. Board Member's Code of Conduct and Conflict of Interest

Sharon presented her report on this policy and found the board in compliance, with no changes at this time. A motion was made to accept the report by Clarence and seconded by Roseada. Jim asked for any comments from the board or public, no comments were received and motion carried.

VIII. Board Business

1. Board Development/Training Topic:

- *Behavioral Health and Development Disabilities Clients: What do we know about our clients in Central Louisiana?*

Speakers: Nannette Chenevert, LCSW, Clinic Manager, Caring Choices-Pineville

Leonard Ford, Community Services Specialist Supervisor, DD Office

Darla Davis, Waiver Services Supervisor, DD Office

2. Next month's board development topic

James asked for a motion to change August topic from "Addictive Disorders: Continuum of Care" to "CLHSD programs and services". Bob motioned first and Sondra motioned second for the change. James asked for any comments from the board or public, no comments were received and motion carried.

3. Committee to review Board Development/training topics

James asked for a committee to be formed to review Board Development topics and Board Calendar and report for August meeting. Sondra, Tommy and Roseada volunteered to work on this committee, as well as Egan.

4. Governance Manual Confirmation and Agreement

James asked for a motion to defer this calendar item to August, since this confirms board members have received an updated copy of the Governance Manual. Roseada motioned first and Tommy motioned second. James asked for any comments from the board or public, no comments were received and motion carried. Binders were turned in to Crystal for updates and would be returned at the next meeting.

5. Verify Conflict of Interest Disclosure

Board members were asked to turn in their Conflict of Interest Disclosure forms. All were accounted for.

IX. Next Month

1. ENDS: I. A. Global Ends Statement

The Global Ends Statement will be reviewed by the full board in August.

2. Executive Limit: II. B. Treatment of Consumers

3. Executive Limit: II. J. Ends Focus of Grants and Contracts

Egan will report on these two Executive Limits for August.

4. Policy Review: III. C. Board Job Description

Clarence will report on this Policy Review for August.

5. Policy Review: III. D. Board Member Job Description

Edwina will report on this Policy Review for August.

6. Verify Board Ethics Training

Board members were asked to take their Ethics Training on the La Ethics Administration website and to bring copy of certificate to August meeting; this is an annual requirement as a board member.

James asked for a motion to move this calendar item to April to coincide with another calendar item, Verify Financial (Tier 2.1), which is also on the same website. Roseada motioned first and Sondra motioned second. James asked for any comments from the board or public, no comments were received and motion carried.

X. Questions/Comments As Solicited

Vic Dennis requested from the board to make a presentation at board meeting on information from the Advisory Council. James welcomed his presentation and will let him know what month.

XI. Announcements

Next meeting is August 14th.

XII. Adjournment

James asked for a motion to adjourn the meeting. Harry made the first motion and Roseada seconded. There were no comments or discussion from the board members or public and motion carried. Meeting was adjourned at 7:10 pm.